



DRAFT MINUTES
of the
Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, June 14, 2005
5:30 PM
TELEVISED (City TV Channel 18 & GATV 20)

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

DIRECTORS PRESENT:

John Britton, Chair, Olivia Rodriguez, Vice Chair, David Davis, Director, Logan Green, Director, Brian Fahnestock, Secretary

MTD EMPLOYEES PRESENT:

Sherrie Fisher, General Manager, Imelda Martin, Receptionist, Jerry Estrada, Assistant General Manager/Controller, David Damiano, Manager of Transit Development and Community Relations, Steve Maas, Manager of Strategic Planning and Compliance, Gabriel Garcia, HR & Risk Manager, Gary Johns, Manager of Operations, Mike Cardona, Acting Manager of Maintenance, Tom Sheldon, IT Network Administrator, Dave Morse, Superintendent of Operations, Paul Tumbleson, Manager of Passenger Facilities, Danny Villa, Driver, Nick Uribe, Driver, Frank Reynoso, Driver, Jack Graham, Driver, Sharon Green, Bookkeeper, Catherine Diaz, Maintenance Data Analyst

OTHERS PRESENT:

Deborah Linehan, General Manager of South Coast Area Transit (SCAT), Jan Uribe, Adriana and Thomas Villa, Zayda Acosta

1. CALL TO ORDER

Chair Britton called the meeting to order at 5:30 PM.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Britton noted that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

The General Manager reported that the agenda for this meeting was posted at the MTD administrative headquarters, on the MTD website and mailed to the media of general circulation.

CEREMONIAL ITEMS

4. SOUTH COAST AREA TRANSIT (SCAT)

Deborah Linehan, General Manager of South Coast Area Transit (SCAT) thanked MTD employees for their assistance after a mudslide (which occurred on February 28, 2005, from heavy rain storms) ruptured their compressed natural gas (CNG) fuel line. The majority of

SCAT's bus fleet runs on CNG and due to this damaged line SCAT was left without fuel. Ms. Linehan contacted MTD for possible assistance and after a great effort by MTD's maintenance department and staff, MTD was able to loan SCAT buses from its retired surplus fleet. Ms. Linehan reported that without MTD's assistance, SCAT's passengers would have been without service.

5. EMPLOYEE SPOTLIGHT

The Board honored Danny Villa (MTD driver since September 25, 1989) for his outstanding performance, excellent service and safe driving record (of 9 years). Chair Britton read aloud a compliment letter that he had received from one of Mr. Villa's passengers. Mr. Villa's proud wife Adriana and son, Thomas, accompanied him as the Board and the General Manager thanked him and also presented him with a certificate of appreciation, along with a gift certificate. Mr. Villa is MTD's Spotlight Employee for the Quarter (April-June 2005).

6. EMPLOYEE RECOGNITION

The Board honored: Carl Flores, Supervisor, Date of hire (DOH) 3/13/75, Jack Graham, Driver (DOH 3/17/75), Frank Reynoso, Driver (DOH 3/17/75), Kathy Barragan, Driver (DOH 4/7/75) and Nick Uribe, Driver (DOH 6/12/75) for their 30 years of service with MTD. Mr. Graham, Mr. Reynoso and Mr. Uribe were on hand for the celebration. The General Manager noted that she has worked with these employees throughout the past 30 years and they are all known for their safety records and excellent passenger service records. Mr. Reynoso thanked the Board for the honor and stated that he loves his bus-driving career. Mr. Graham stated that he has enjoyed his past 30 years with MTD and has appreciated the job security that it has provided; for this he thanked the Board, staff and his fellow drivers. Mr. Uribe thanked the Board and his wife Jan (who was present), for her support. Each of the honorees received a certificate of appreciation and a gift certificate. Mr. Uribe also received a MTD pin that the others had received at a prior (3/29/05) Board meeting. Mr. Flores and Ms. Barragan were also honored but were unable to attend this meeting.

At this time the General Manager welcomed MTD's new staff members: Catherine Diaz, Maintenance Data Analyst, Gabriel Garcia, HR & Risk Manager and Sharon Green, Bookkeeper. The General Manager noted that Mr. Garcia had been introduced to the Board at prior meetings, but she felt it would be appropriate to formally reintroduce him at this televised meeting. The General Manager added that since Mr. Garcia's arrival, he has filled most of MTD's vacant staff positions, has hired 3 new drivers and is still actively recruiting drivers. The General Manager then encouraged all interested, potential applicants viewing this meeting to apply at MTD's website (located at www.sbmtd.gov) or call the main administration offices (at 805-963-3364) for further information.

CONSENT CALENDAR

7. APPROVAL OF PRIOR MINUTES

Director Davis moved to waive the reading of and approve the minutes for the Board meeting of May 24, 2005. Director Fahnestock seconded the motion. The motion passed unanimously.

8. CASH REPORT

Director Davis asked if the Finance Committee had met to review the cash report for May 31, 2005, through June 9, 2005. Director Fahnestock replied that the Finance Committee had met on June 10th, to review the proposed FY05-06 budget, but did not review the cash report at that time. Director Fahnestock moved to approve the cash report from May 31, 2005, through June 9, 2005. Director Green seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

9. PUBLIC COMMENT

There was no public comment.

10. FISCAL YEAR 05-06 BUDGET

The General Manager reviewed the General Manager's Budget Message with the Board, which included MTD's accomplishments, challenges and financial goals for the District.

The General Manager also added the importance of the reauthorization of Measure D and MTD's need to adopt and support an expenditure plan related to these potential funds.

Mr. Estrada reviewed the FY 05-06 proposed budget executive summary with the Board.

Director Davis requested that property be moved down to the assets portion of the budget and include more information and history regarding MTD's Calle Real property.

Mr. Davis also suggested that preparation for the July 20th Joint Meeting be an agenda item for the Board meeting of July 19, 2005.

Mr. Estrada noted that potential fund generating ideas from MTD's electric vehicles ("Green Fleet") would be presented later in the year.

Director Fahnestock requested that an analysis of the electric vehicle fleet be provided to the Board at a later date.

Mr. Garcia discussed MTD's current insurance policy coverage with the Board, which also included a review of additional items for coverage consideration. These items were earthquake, boiler & machinery (B&M), flood and physical damage for mtd vehicles. Future quotes or recommendations for additional coverage will be presented to the Board at a later date.

Director Davis moved to adopt the FY 05-06 proposed budget as submitted, with the Board's requested minor changes. Director Rodriguez seconded the motion. The motion passed unanimously.

Chair Britton stated that as a Finance Committee member, that he appreciated all of the opportunities that the Committee was given to review and comment on the FY 05-06 budget during the past few months.

11. GENERAL MANAGER REPORT

The General Manager announced that MTD had recently completed its Federal Transit Administration (FTA) Triennial review. The results of the audit are expected to be favorable, with no deficiencies. The General Manager thanked Steve Maas, Manager of Strategic Planning and Mr. Estrada, who both prepared for and assisted the auditors during the two-day audit. The General Manager then complimented MTD's entire staff, by stating that this success was a reflection of a well-organized staff, whose daily efforts have assisted in keeping their departments in compliance.

The General Manager reported that a Joint Meeting with the Santa Barbara City Council, Planning Commission, Transportation Circulation Committee (TCC), Downtown Parking Committee and MTD's Board will be held on July 20, 2005, from 3:00 PM to 6:00 PM at the Cabrillo Pavilion Arts Center (located at 1118 E Cabrillo Blvd.). This meeting will be held to discuss transit funding.

The General Manager invited the Board and the public to attend a celebration that will recognize MTD's Downtown Waterfront Shuttle's 10,000,000th passenger. Mayor Marty Blum will make a presentation at this event which will take place on June 29, 2005, from 11:00 AM - 11:30 AM at the Santa Barbara Museum of Art.

The General Manager reported that Bob Westwick, Executive Director of Easy Lift Transportation will be leaving that organization to pursue other endeavors. Under Mr. Westwick's leadership, Easy Lift Transportation and MTD have enjoyed a very successful partnership.

The General Manager reported that the Department of Motor Vehicles (DMV) has changed its requirements for the Employers Test Program. Due to these changes, MTD will no longer administer driver testing. Instead, testing will be done at DMV offices.

The General Manager updated the Board on the status of the Urban Village study. The City and MTD are still waiting for a response from the Leider Group. If one is not received, the City and MTD may have to cover that share of the study's costs. Any changes would be brought before the Board for approval. Director Davis suggested that the name Downtown Transit Village might be a more suitable one.

Due to the postponed Board meeting of June 7, 2005, the regular Board meeting schedule of every other Tuesday had been temporarily suspended. After discussion, the Board members agreed to reestablish the previous schedule and hold the next regular Board meeting on July 5, 2005 and return to a schedule of every other Tuesday.

The General Manager reported that the permit and letter to residents regarding soil remediation at Calle Real have been finalized and the letters will be posted on June 23, 2005. The General Manager added that MTD is hopeful that Onyx (the company awarded the contract for soil removal at Calle Real) can complete the removal before the end of August, but has reported that their schedule is full, which may cause a delay.

Director Fahnestock asked if this delay would result in an increase to the quote for soil removal. The General Manager responded that this answer is forthcoming.

The General Manager reported that the Transportation Circulation Committee has requested that the Wharf Woody service be excluded from the master agreements with the City of Santa Barbara Transportation Department and moved to the Waterfront Department. City and MTD staffs are discussing possible changes to this service.

12. OTHER BUSINESS AND COMMITTEE REPORTS

Director Davis reported that he and the General Manager had attended the release of the Economic Community Project's (ECP) survey results on June 3, 2005, and that he would provide each Board member with a copy of the results.

Chair Britton reported that the Finance Committee had met to review the proposed FY05-06 budget.

Director Davis requested that a meeting of the Facilities Committee be arranged to discuss Calle Real property.

Director Fahnestock requested that a Measure D meeting be arranged.

13. ADJOURNMENT